

Application Form

Professional Development Grants are to help organizations access training and professional growth opportunities so as to better deliver on their mandates and thereby strengthen the community.

Maximum value: \$2000.00

For more information about this grant or other Comox Valley Community Foundation grants, please visit our website at www.cvcfoundation.org. If your questions have not been answered, please phone 250-338-8444 for assistance.

1. Organization Information

Name (Contact for application):	<input type="text"/>
Agency / Organization	<input type="text"/>
Address	<input type="text"/>
Address 2	<input type="text"/>
City/Town	<input type="text"/>
Postal Code	<input type="text"/>
Email Address	<input type="text"/>
Phone Number	<input type="text"/>

2. Eligible organizations must be a registered charity serving the Comox Valley Community Foundation's geographic region (School District 71). Please provide us with your registered charity number.

3. If you are not a registered charity, please complete and upload a [Sponsorship Agreement form](#) here. *Applications from non-registered charities will only be considered once this form is uploaded.*

For more information regarding the Sponsorship Agreement, please visit the Comox Valley Community Foundation website at www.cvcfoundation.org

No file chosen

4. Eligible beneficiaries for the professional development include full and part time staff and volunteers with more than a year of service with the above organization. Do your beneficiaries meet these eligibility criteria?

- Yes
- No

5. Funding amount required (maximum \$2000)

6. Did your organization receive a Professional Development grant from the Comox Valley Community Foundation in 2016?

Yes

No

7. Please describe how you will use the professional development grant *(please identify the type of professional development, activity, location, dates, people involved)* (maximum 100 words)

8. Please describe any **collaboration** that will occur before, during, and/or after this initiative that is directly related to this specific professional development grant. (maximum 100 words)

9. BUDGET (please provide budget details including other sources of in-kind and/or financial support).

10. Are there any other benefits from this initiative or other comments you would like to make regarding the importance for this type of opportunity for building capacity in the Comox Valley?

11. Please upload your most recent financial statements (pdf only)

File size limit is 16 MB

Choose File No file chosen

Thank you for taking the time to apply for the Professional Development grant and for the work you do to make the Comox Valley a more vibrant place to live, work and play. We wish you success with your application. If you have any questions, please phone (250) 338-8444 for assistance. For more information about upcoming grants, please visit www.cvcfoundation.org or follow us on facebook (CVCommunityFoundation) or twitter (@cvcfed).