

2026/27 Stream 1: Housing Stability & Basic Needs, Mental Health & Social Connection

Comox Valley Community Foundation

Organization Type

To update the applicant or organizational information above, please email sigourney@cvcfoundation.org

Organization Type*

Choices

Registered Charity as defined by Canada Revenue Agency

Registered Society as defined by the Societies Act of British Columbia

First Nation, municipality, or public body performing a function of government in Canada

Sponsorship

To apply for the Community Enrichment Grants, registered societies need to work in partnership with a financial sponsor.

What is a financial sponsor?

A financial sponsor is a qualified donee (registered charity) who works in partnership with the registered society and agrees to take on an application and its activities as its own and engages a society as an intermediary to carry out the activities. The agreement should be made between organizations with a mutual alignment of values and missions. If an application with an agreement is funded, a grant payment will be made to the registered charity, who will in turn be responsible for disbursing funds to the registered society.

Sponsorship Agreement*

Please upload your signed Sponsorship Agreement.

[Click here for blank Sponsorship Agreement.](#)

File Size Limit: 2 MB

Name of Sponsoring Organization*

Character Limit: 250

Contact at Sponsoring Organization*

Character Limit: 250

Role or Title**Character Limit: 250***Email Address****Character Limit: 250***Phone Number****Character Limit: 10*

Organization Information

How many volunteers, including board members, does your organization currently have?**Character Limit: 250***How many full-time staff does your organization currently have?****Character Limit: 250***How many part-time staff does your organization currently have?****Character Limit: 250***Organization Annual Revenue***

What is your organization's annual revenue?

Choices

\$49,999 and under

\$50,000 to \$149,999

\$150,000 to \$499,999

\$500,000 to \$1,499,999

\$1,500,000 to \$4,999,999

\$5,000,000 - \$9,999,999

\$10,000,000+

When did your organization begin operating?**Character Limit: 250***Briefly outline your organization's mission/purpose***

Existing documents are welcome. Please upload below or write in the text box. This information helps reviewers understand your organization.

Character limit: 3,000

Character Limit: 3000 / File Size Limit: 2 MB

Focus Area

Focus Areas*

Proposals must directly relate to at least one granting focus area. Please identify which of the priorities below your proposal is related to.

Select all that apply

Choices

Housing stability and basic needs

Mental health and social connection

Focus Area Details*

Why is this proposal significant to your organization and how does it address your identified grant focus area(s)?

Character Limit: 5000

Existing Documents Welcome

We are happy to accept existing documents, such as an application written for another funder, which includes some or all of the information we are requesting below. Please upload the document here and provide notes if needed in the text box. Please complete only the questions not covered in the existing document.

Character limit: 1,000

Character Limit: 1000 | File Size Limit: 2 MB

Proposal Name

Proposal Name*

The name of the proposal is attached to each and every form within your process. This is the "identifier" for the request. Proposal names may be edited for clarity or length in public-facing CVCF materials.

Character Limit: 100

Proposal Overview*

What is the primary goal of your proposal?

Character Limit: 5000

Proposal Timeline

Activity Duration*

Are you requesting one year of funding or three years?

Activities can begin once grant decisions have been communicated. For one year of funding, activities are to be complete by December 31, 2027 and for three-year grants activities are to be complete by December 31, 2029.

Choices

One Year

Three Years

Start Date

Optional: please include if applicable to your proposal.

Character Limit: 10

End Date

Funds must be fully spent by December 31, 2027.

Character Limit: 10

Proposal Details - One Year Grant

Proposal Details*

Please describe your plan in detail, outlining the specific actions and steps you will take to achieve your proposal's goal.

Keep in mind that reviewers may not be familiar with your organization, so make sure to provide context so they can understand your plan. Bullet points are encouraged!

Character limit: 5,000

Character Limit: 5000

Proposal Details - Three Year Grants

Activities - Year One*

Please describe your plan in detail for year one, outlining the specific actions and steps you will take to achieve your proposal's goal. For example "January to March 2027: Carry out six staff training sessions".

Keep in mind that reviewers may not be familiar with your organization, so make sure to provide context so they can understand your plan.

Character Limit: 1000

Activities - Year Two*

Please describe your plan in detail for year one, outlining the specific actions and steps you will take to achieve your proposal's goal. For example "April to May 2028: Run 6 meal programs".

Keep in mind that reviewers may not be familiar with your organization, so make sure to provide context so they can understand your plan.

Character Limit: 1000

Activities - Year Three*

Please describe your plan in detail for year one, outlining the specific actions and steps you will take to achieve your proposal's goal. For example "June 2028: community outreach and education".

Keep in mind that reviewers may not be familiar with your organization, so make sure to provide context so they can understand your plan.

Character Limit: 1000

Populations Served

Primary Population Impacted*

What is the primary population that would be served by this funding? Select one primary population

Choices

children and young adults;
women;
First Nations, Métis and Inuit peoples;
persons of colour;
persons whose gender identity or expression is not cisgender;
persons living with disabilities;
persons living in rural and remote communities;
immigrants;
refugees
2SLGBTQIA+ persons;
seniors;
persons and families working and earning low incomes;
persons receiving social assistance;
persons with experiences of abuse and trauma; and
persons living with mental illness or addiction.

Other Population Impacted*

What other populations would this funding serve? Select all that apply.

Choices

children and young adults;
women;
First Nations, Métis and Inuit peoples;
persons of colour;
persons whose gender identity or expression is not cisgender;
persons living with disabilities;
persons living in rural and remote communities;
immigrants;
refugees
2SLGBTQIA+ persons;
seniors;
persons and families working and earning low incomes;
persons receiving social assistance;
persons with experiences of abuse and trauma; and
persons living with mental illness or addiction.

Impact and Outcomes

Impact*

What will be the impact to the community if this proposal is not implemented?

Character Limit: 5000

Outcomes*

What are the anticipated outcomes of your proposal? Where appropriate, include both:

- Numbers or data you can measure (like survey results, attendance, or number of clients serves), and
- Descriptions or stories that show the impact (like feedback from participants or changes in behavior)

You can also mention any short-term and long-term impacts your proposal might have.

Character Limit: 5000

Equity Lens and Community Representation

Equity-deserving representation*

Equity-deserving populations and communities include those who experience barriers to equal access, opportunities, and resources due to discrimination or disadvantage. This may include attitudinal, historic, social, or environmental barriers based on (but not limited to) age,

ethnicity, disability, economic status, Indigeneity, gender identity and expression, nationality, race, or sexual orientation.

Does your organization identify with any of the following?

(Check all that apply)

Choices

Led by members of equity-deserving populations

Primarily serves equity-deserving populations

Both

Neither / Prefer not to say

Describe ways your organization actively brings an equity lens to its work*

An equity lens recognizes that individuals with lived experience know what is best for themselves and their community and that their participation is integral to the success of the program. When the principle is used, the organization's work is guided by the needs and aspirations of the people being served. Those people served are provided meaningful opportunities for participation in project planning, leadership, evaluation, and promotion.

Character Limit: 5000

Funding Request - One Year Grant

Funding Request*

Maximum

Character Limit: 20

Funding Request - Three Year Grants

\$30,000 maximum per year for three years

Funding Request - Year One*

Character Limit: 20

Funding Request - Year Two*

Character Limit: 20

Funding Request - Year Three*

Character Limit: 20

Budget

Please attach an organizational budget for 2026/27*

File Size Limit: 2 MB

Proposal Budget*

Please upload an existing budget for your overall proposal, or use the budget template provided. If your request is for three years, your budget should reflect that timeframe.

If you are unable to complete a budget template for your proposal, please contact sigourney@cvcfoundation.org for assistance.

File Size Limit: 2 MB

Partial Funding

Partial Funding*

Will your proposal proceed with partial funding?

Choices

Yes

No

Partial Funding Plan

How will the proposal be adapted? What impact would partial funding have on your proposal's goals? For three year grant requests, please outline how partial funding would impact the activities outlined for each year.

Character Limit: 2000

Financial Information

Other Confirmed Sources of Funding

List the amount and name(s) of organization(s)

Character Limit: 250

Other Unconfirmed Sources of Funding

List the amount and name(s) of the organization(s)

Character Limit: 250

Final Notes

If you received a 2025/26 CVCF Community Enrichment Grant, final reports are due **December 31, 2026** unless other arrangements have been reached in advance. Additional grant funding will proceed only when final reports from prior grants are complete. Please contact us if you need help or have questions about the final reporting.

Application Sharing*

Do you give the CVCF permission to share information from this application with other community funders and donors, in order to help identify potential additional funding opportunities for your project?

Note: If you provide consent, CVCF may share your application information with potential funders and donors until December 31. This will only be done to help strengthen your chance of receiving support.

Choices

Yes

No

Your Feedback (Optional)

As part of our ongoing commitment to improve service and best practices in granting, the Community Foundation is gathering insight about the growing use and value of Artificial Intelligence (AI) as a support tool for grant writing. Responses are optional and will be compiled separately from your application for internal learning only.

Does your organization use AI for planning, writing or other uses?

Choices

Yes

No

Sometimes

Is it helpful in preparing grant applications?

Choices

Yes

No

Sometimes